

Utility Managers

Suggested Reference List

Only the reference materials listed on this page may be used during the examination. No other reference materials will be allowed. Some of the test questions will be based on field experience and knowledge of trade practices; therefore, questions will not be limited to the reference materials listed below. Candidates may bring as many or as few of the references listed as desired.

1. *Business and Project Management for Contractors - Georgia Construction Industry Licensing Board Edition, 3rd or 4th Edition*, National Association of State Contractors Licensing Agencies, P.O. Box 14941, Scottsdale, AZ 85267, (888) 755-9765. Order at www.NASCLA.Org.
2. *The Building Estimator's Reference Book*, 2002, 27th or 28th editions, W.H. Spradlin (Ed.), Frank R. Walker, Co., Publishers, P.O. Box 3180, Lisle, IL 60532, (630) 971-8989, 1-(800) 458-3737.
3. *Code of Federal Regulations* Title 29, Part 1926 (OSHA), 2006 or 2007, U.S. Government Bookstore Online at: <http://bookstore.gpo.gov>.
4. *Employer's Tax Guide, Circular E*, 2008, contact local IRS Office, or go to the following website: www.irs.gov/pub/irs-pdf/p15.pdf.
5. *A Guide for the Installation of Ductile Iron Pipe*, August 2007, Ductile Iron Pipe Research Association, 245 Riverchase Parkway East, Suite O, Birmingham, AL 35244, (205) 988-9870.
6. *Placing Reinforcing Bars: Recommended Practices*, 2005 8th edition, CRSI Distribution Center, P.O. Box 6996, Alpharetta, GA 30239-6996, (800) 328-6306.
7. *Standard Specifications: Construction of Roads and Bridges*, 2001, Department of Transportation, State of Georgia, No. 2 Capital Square, Atlanta, GA 30334, (404) 656-5293.
8. *Supplemental Specifications Modifying the 2001 Standard Specifications for Construction of Road Bridges*, 2008, Department of Transportation, State of Georgia, No. 2 Capital Square, Atlanta, GA 30334, (404) 656-5293.
9. *Manual for Erosion and Sediment Control in Georgia 5th edition: Georgia Soil and Water Conservation Commission*, P.O. Box 8024, Athens, GA 30603, (706) 542-3065.

NOTICE TO CANDIDATES: Please be aware that you are allowed to bring to the exam **ONLY** the references listed above. **You are NOT to bring in other photocopied materials or notes, even if they are pasted in the reference book. Additional notes or materials will have to be removed from your reference books before you can start the examination.**

This reference list will be applicable to examinations administered through December 31, 2008.

If you plan to take the examination after December 31, 2008, you may obtain an updated reference list from the board's website at www.sos.state.ga.us or from the board office. Because references are not always available when requested, and obtaining them may take some time, **IT IS TO YOUR ADVANTAGE TO ORDER THEM WELL AHEAD OF THE EXAMINATION.**

Effective Date 07/1/08 through 12/31/08

STATE CONSTRUCTION INDUSTRY LICENSING BOARD

Examination Reference Source

In addition to the sources given on the reference list, reference books may be obtained from the bookstores listed below. This list of sources is to assist the applicant. The listings are made at the request of the bookstores and should not be considered as a recommendation by the board.

Engineer's Bookstore, Inc.
748 Marietta St. NW
Atlanta, GA 30318
(404) 221-1669 or
(800) 635-5919
Fax: (404) 221-1119
www.engrbookstore.com

Tom Henry's Electrical Bookstore
7449 Citrus Ave
Winter Park, FL 32792
(800) 642-2633

DeKalb Bookstore, Inc.
431 N. Indian Creek Dr.
Clarkston, GA 30021
(404) 294-8635

Contractors Bookstore Inc.
2424 North Congress Avenue
West Palm Beach, FL 33406
(800) 277-8877
(954) 963-5444
www.contractorsexamschool.com

Construction Book Express
90 Plant Avenue, Suite 3
Hauppauge, NY 11788-381
(800) 253-0541

Builders Book Depot
1033 E. Jefferson #500
Phoenix, AZ 85034-2255
Phone: (800) 284-3434
Fax: (602) 258-8808
www.buildersbookdepot.com

GPTA, Inc.
Code Books
PO Box 555
Manchester, GA 31816
(866) 712-1992
www.gpta.net

Barnes & Nobles @ Georgia Tech
Campus Bookstore
48 Fifth Street NW, Technology Square
Atlanta, GA. 30308-0453
(404) 894-2515
(800) 448-5458
Fax: (404) 894-2530
www.gatech.edu

AAA Construction School, Inc.
7402 Atlantic Blvd., Suite 3
Jacksonville, FL 32211
(800) 741-7277
Fax: (904) 722-8472

American Contractors Bookstore
5000 Linbar Drive
Suite 250
Nashville, TN. 37211
(800) 992-1910
www.examprep.org